



PASCOE VALE SOUTH  
PRIMARY SCHOOL

Dear Parent/Carers,

At Pascoe Vale South Primary School (PVSPS) we are looking forward to a great year of teaching and learning in 2022. This letter advises you of PVSPS's voluntary financial contributions for 2022.

Schools provide students with free instruction, and they ensure that students have free access to all items, activities and services that are used by the school to fulfil the standard Victorian curriculum requirements. Nevertheless, the ongoing support of our families ensures that PVSPS can offer the best possible education, learning environment and experiences for our students.

Our school relies on the generosity of its community, through the voluntary contributions. It allows us to provide the standard of resources and equipment that your children deserve. By families supporting our voluntary contributions, we are able to maintain and refresh our educational resources and keep our buildings and grounds maintained to the high standard that our PVSPS community deserves and expects.

Please see attached the voluntary financial contribution schedule for 2022 that has been approved by the School Council. This covers the PVSPS curriculum and non-curriculum voluntary financial contributions, and also provides an indication of extra-curricular activities and related costs (on user-pays basis).

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Thank you for your ongoing support as part of our PVSPS community, whether that's through fundraising, volunteering your time or making a voluntary contribution. These all make a huge difference to our school and the programs we offer.

Yours sincerely,

*Carmel Lancuba*  
Principal

*Daniel Coomber*  
School Council President

Pascoe Vale South Primary School  
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Pascoe Vale South 3044  
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<b>Curriculum Voluntary Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<p><i>Year 2 Classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li><i>Individual Student Pack: Below is a list which guides you to everyday items that your child will use in the classroom in 2022 <b>\$41</b></i></li> <li><i>Individual Student Resources Pack containing: Victorian Targeting Handwriting Book-Two, Kluwell Home Reading Middle Level Green <b>\$17</b></i></li> <li><i>Visual Art – paint, crayons, cardboard, glitter, coloured paper <b>\$20</b></i></li> </ul>	\$78
<p><i>Year 2 Online Subscriptions</i></p> <ul style="list-style-type: none"> <li><i>Mathletics</i></li> <li><i>Reading Eggs</i></li> </ul> <p><i>Students have individual access with their own login and passwords to access reading Eggs and Mathletics for use at school and at home</i></p>	\$35
<b>Learning Areas Contribution:</b> <i>These funds will be distributed across the learning areas of Physical Education, Maths, English, ICT, Science, and Italian.</i>	\$150
<b>Other Voluntary Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<b>Learning Areas Contribution:</b> <i>These funds will be distributed across the learning areas of Physical Education, Maths, English, ICT, Science, and Italian.</i>	\$150
<i>School grounds maintenance and improvements</i>	\$20
<b>Tax-Deductible Voluntary Contributions</b>	<b>Amount</b>
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$20
<b>Library fund.</b> <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i>	\$20

Below is a list of items which will assist your child to learn the standard curriculum.

#### **Year 2 - Individual Student Pack**

<b>Item Description</b>	<b>Quantity</b>
EB6518 MONKEY PREMIUM WRITER WRITING BOOK 18MM 335x245 DOTTED THIRDS + MARGIN 64PG	7
SPACE BUDDIES MEGA SCRAPBOOK 100GSM 64 PAGE	4
WRITER PREMIUM PROJECT BOOK PLAIN/DOTTED THIRDS 18MM + MARGIN 64 PAGE	2
STAEDTLER JUMBO TRIANGULAR NATURAL GRAPHITE PENCILS 2B	4
STAEDTLER NATURAL JUMBO TRIANGULAR PENCILS HB	4
FC1611653810 FABER CASTELL GRIP JUNIOR COLOURED PENCILS WITH SHARPENER PACK 10	2
PROTEXT MESH POUCH WITH ZIPPER + NOTE POCKET A4	1
MAPED SHAKER SHARPENER 2 HOLE	1
RULER WOODEN 300MM POLISHED	1
STAEDTLER GLUE STICK 35G	3
SCHOOL SCISSORS BLUE HANDLE 6 INCH	1
SPACE BUDDIES DINO MINI SCRAPBOOK 100GSM 64 PAGE	3
INITIATIVE HIGHLIGHTER CHISEL YELLOW	1
EDUCATIONAL COLOURS MASTER MEGA MARKERS PACK 12	1
CLEAR MESH POUCH PENCIL CASE LARGE 340 x 170mm	1

<b>Extra-Curricular Items and Activities</b> – range of items and activities that enhance or broaden the schooling experience. They are provided on a user-pays basis.	<b>Amount</b>
<i>Excursions &amp; Incursions that are additional to the delivery of the standard curriculum</i>	\$60 Approx.
<i>Year 2 Swimming Program</i>	\$96 Approx.
<i>School Library Bag with School logo</i>	\$9.00
<i>Entry Fees for Events eg School Concert</i>	TBA
<i>Instrumental Music lessons through Creative Music</i>	As per Creative Music fee schedule
<i>School Photos</i>	As per Photographers photo package selected by family
<i>Out of School Hours Care Program</i>	As per TeamKids fee schedule
<i>Fundraising Activities</i>	TBA

### Financial Support for Families

Pascoe Vale South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- *the Camps, Sports and Excursions Fund to eligible Health Care Card holders*
- *Individual Payment Plan*
- *State Schools' Relief*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Rosie Salvatori (Business Manager) on 9386 4301 or email [pascoe.vale.south.ps@education.vic.gov.au](mailto:pascoe.vale.south.ps@education.vic.gov.au)

### Payment methods

- **Compass** - *this is our school's preferred option for all school payments*
- **EFTPOS** - *over the phone or in person at the school office (subject to Covid-19 restrictions)*
- **Bpay** - *Please contact the school office for your unique reference number*

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

## Important Dates:

**Tuesday 1st February 2022:**

Year 1- Year 6 commence school



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.